



Steven Bellone
Suffolk County Executive

MEMORANDUM

FROM: Anthony J. Catapano, Executive Director

DATE: December 7, 2021

RE: **REGULAR MEETING OF THE SUFFOLK COUNTY INDUSTRIAL DEVELOPMENT AGENCY DECEMBER 14, 2021**

Please be advised that a Regular Meeting of the Suffolk County Industrial Development Agency will be held both in-person and also remotely on:

Tuesday, December 14, 2021 at 10:30 a.m.

Please note prior to the Regular IDA Meeting there will be a Governance Committee Meeting beginning at 10:15 a.m.

- In-Person: the Meeting is being held in the Media Room #182 located in the lower level of the H. Lee Dennison Building, 100 Veterans Memorial Highway, Hauppauge, New York 11788. Members of the public may attend the Meeting in-person.
- Remote: the Meeting is also being held remotely pursuant to "Chapter 417 of the Laws of 2021 of New York State, effective September 2, 2021 through January 15, 2022, permitting, among others, local public corporations, including industrial development agencies, to hold public meetings by telephone and video conference and/or similar device." Members of the public may listen and view the Meeting via the Agency's website www.suffolkida.org, Watch Meeting menu option, and will be linked to the Agency's YouTube Channel.

If making public comments related to the Regular Board Meeting during the public comment portion of the meeting agenda (beginning of meeting) they may be made in the following ways:

- In-Person: public comments may be made in-person by attending the Meeting.
- Remote: public comments may be made remotely during the public comment portion of the meeting agenda (beginning of meeting) by registering in advance at our website www.suffolkida.org and at the top of the homepage select the Watch Meetings tab for a pop up to appear to register.
- Email or mail: email comments to info@suffolkida.org or mail to the Suffolk County Industrial Development Agency at the address indicated below.

AJC:dl