



## MEMORANDUM

FROM: Anthony J. Catapano, Executive Director

DATE: January 20, 2022

RE: **ANNUAL/REGULAR MEETING OF THE SUFFOLK COUNTY INDUSTRIAL DEVELOPMENT AGENCY JANUARY 27, 2022**

Please be advised that a Regular Meeting of the Suffolk County Industrial Development Agency will be held both in-person and also remotely on:

**Thursday, January 27, 2022 at 12:30 p.m.**

- In-Person: the Meeting is being held in the Arthur Kunz Memorial Planning Library located in the H. Lee Dennison Building, 100 Veterans Memorial Highway, Hauppauge, New York 11788. The conference room is located on the 2<sup>nd</sup>. floor, take the main elevator bank to the 3<sup>rd</sup>. Floor. After exiting, turn to your left and take the two bank elevator to the 2<sup>nd</sup>. Floor. Exit to the right and the conference room is the first door on your right. If you have any questions, please do not hesitate to ask Security on the main floor.
- Members of the public may attend the Meeting in-person.
- Remote: the Meeting is also being held remotely pursuant to “Chapter 1 of the Laws of 2022 of New York State, permitting any public body to hold public meetings by telephone and video conference and/or similar device.” Members of the public may listen and view the Meeting via the Agency’s website [www.suffolkida.org](http://www.suffolkida.org), Watch Meeting menu option, and will be linked to the Agency’s YouTube Channel.

If making public comments related to the Regular Board Meeting during the public comment portion of the meeting agenda (beginning of meeting) they may be made in the following ways:

- In-Person: public comments may be made in-person by attending the Meeting and will be limited to 3 minutes.
- Remote: public comments may be made remotely during the public comment portion of the meeting agenda (beginning of meeting) and will be limited to 3 minutes by registering in advance at our website [www.suffolkida.org](http://www.suffolkida.org) and at the top of the homepage select the Watch Meetings tab for a pop up to appear to register.
- Email or mail: email comments to [info@suffolkida.org](mailto:info@suffolkida.org) or mail to the Suffolk County Industrial Development Agency at the address indicated below.

AJC:dl